By following the Transfer Student Time Line, students should be well prepared for a smooth transfer process:

Transfer Student Time Line

First Semester: (Fall)

- ❑ Meet with your Academic Advisor, learn about program requirements, and ensure your major is the optimal program for your transfer plans.
- ❑ Attend a transfer workshop *Ten Tips for Transfer*. Follow up with your research and meet with Transfer Services, your Academic Advisor, and Admissions Representative(s) from the college(s) you plan to attend.
- ❑ Sign up for the AdvantageU program (Associate of Arts students).
- ❑ Attend the Fall Transfer Fairs to learn about baccalaureate degree programs, collect college materials and get on college mailing lists.
- ❑ Earn good grades, get involved and enroll early for Spring classes!

Second Semester: (Spring)

- ❑ Complete your FAFSA for the upcoming academic year.
- ❑ Research college majors and contact colleges of choice.
- ❑ Attend the Spring Transfer Fairs and On-Campus Interviews at CMCC, to meet individually with representatives from other colleges.
- ❑ Have you attended the transfer workshop yet, *Ten Tips for Transfer*? If not, sign up and learn what's involved in the transfer process.
- ❑ Connect with Transfer Services, your Academic Advisor, and Admissions Representative(s) from the college(s) you plan to attend.
- ❑ Earn good grades, stay involved, and enroll early for Summer and Fall classes!

Third Semester: (Fall)

- ❑ Narrow down your list of college majors/college choices. Visit the colleges on your list, considering Fall Open House programs.
- ❑ Attend the Fall Transfer Fairs, sign up for On-Campus Interviews at CMCC.
- ❑ Still haven't attended the transfer workshop, *Ten Tips for Transfer*? Make sure you do, so you are informed about the transfer process.
- ❑ Gather and begin preparing admissions information: application and admissions requirements, deadlines, essays, and letters of recommendation.
- ❑ Connect with Transfer Services, your Academic Advisor, and Admissions Representative(s) from the college(s) you plan to attend.
- ❑ Earn good grades, become a leader, and enroll early for Spring semester classes, checking on graduation requirements for your final semester.

Fourth Semester: (Spring)

- ❑ Complete your FAFSA for the upcoming academic year.
- ❑ Complete your applications and mail them off! Be aware of AdvantageU and program deadlines and be certain to send all materials in a timely manner – applications, fees, transcripts, essays, recommendation letters, etc.
- ❑ Sign up for On-Campus Interviews at CMCC, ask any final questions about your transfer plans.
- ❑ Hopefully, you have attended the transfer workshop, *Ten Tips for Transfer*. If not, do so early in your final semester, so you are prepared and informed.
- ❑ Meet with your Academic Advisor, complete the Application to Graduate, and return to the Registrar's Office.
- ❑ Respond to all requests from your new college regarding your application, financial aid, immunization records, housing/meal plans, student employment, etc.
- ❑ Request final official transcripts to be sent to your college(s) and notify them of your plans.
- ❑ Earn good grades and graduate with honors!

For more information, contact:
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