

## **Student Records/Confidentiality**

Unless otherwise specifically revoked in writing, individuals attending the college consent to the release of directory information including photographic likeness. Students wishing to withdraw their consent regarding any specific information must do so by writing to the college's registrar and noting the specific information they wish to withhold.

Student records are regarded as confidential in accordance with the Family Education Rights and Privacy Act of 1974 (FERPA) and its subsequent amendments. Students have the right to consent to disclosure of personally identifiable information (such as name, hometown, confirmation of enrollment, degree earned (if applicable) and major course of study) contained in the student's education records, except to the extent that FWEPA authorizes disclosure without consent.

## **Alcohol & Drug Free Policy**

Central Maine Community College prohibits the possession or use of illegal drugs or alcohol on the campus, property owned or controlled by the College, or as part of any activity of College. Legal possession or consumption of alcohol on campus may be granted by obtaining the prior written approval of the College President. Students, Staff, faculty, or visitors are prohibited from attending their work and/or learning environments under the influence of alcohol or illegal drugs. Individuals who violate this policy and/or federal or state law risk institutional sanctions, including dismissal from the college, as well as legal action. Individuals using alcohol or other drugs will not be exonerated from the institutional or legal consequences for their actions.

## **Disabilities Statement**

Central Maine Community College is committed to providing the means to enable equal access to education for students with disabilities. Pursuant to federal law (section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990) individuals with disabilities (those defined as having "a physical or mental impairment that substantially limits one or more of the major life activities of such individual, a record of such impairment, or being regarded as having such an impairment") who are otherwise qualified, may be eligible to receive academic support and/or accommodation(s). Eligibility is based on documentation that establishes that the individual has a disability and the current functional impact of the disability as it relates to our school environment. Reasonable academic accommodations are provided on an individual, case-by-case basis to an admitted or enrolled student. Essential components of any course of study may not be eliminated or circumvented. These accommodations are intended to promote equal access, not special privilege.

It is the student's responsibility to make the Disabilities Coordinator aware of his/her disability and possible need for accommodation. The Disabilities Coordinator may be reached by calling 755-5277, or by appointment. Please refer to more detailed information in the student handbook or course catalog.



## **Student Right to Know Information**



Central Maine Community College  
Student Services  
1250 Turner Street  
Auburn, ME 04210  
**207-755-5100**  
**800-891-2002**  
[www.cmcc.edu](http://www.cmcc.edu)

## STUDENT RIGHT TO KNOW/GRADUATION RATE SURVEY

In 1990, Congress passed into law the Student Right to Know Act. The legislation is designed to provide better consumer information to students and their families by requiring institutions of higher education to compile and report completion or graduation rate.

### 2001 Central Maine Community College Student Cohort

#### Full-time First Time Students

298 males + 244 females = 542 FT/1st time

136 completed 2-yr. Program w/in 3 yrs.

136 completers = 25% graduation rate

52 still persisting = 9.5% persisting

249 non completers = 46% non-completion rate

105 transferred = 19% transfer-out rate

### Campus Crime Statistics

#### Criminal Offense

The following indicate, by category, the number of criminal offenses reported to campus security authorities or local police agencies.

|                     | <u>2001</u> | <u>2002</u> | <u>2003</u> |
|---------------------|-------------|-------------|-------------|
| Murder              | 0           | 0           | 0           |
| Rape                | 0           | 0           | 0           |
| Robbery             | 1           | 0           | 0           |
| Aggravated Assault  | 0           | 0           | 0           |
| Burglary            | 0           | 0           | 0           |
| Motor Vehicle Theft | 0           | 0           | 0           |
| Hate Crimes         | 0           | 0           | 0           |
| Liquor Law Arrests  | 0           | 0           | 0           |
| Drug Abuse Arrests  | 0           | 0           | 0           |
| Weapons Arrests     | 0           | 0           | 0           |

## Campus Policy/Student Code of Conduct Violations

The following indicate, by category, the number of Student Code of Conduct Offenses reported to and adjudicated by the disciplinary officers.

|                     | <u>2001</u> | <u>2002</u> | <u>2003</u> |
|---------------------|-------------|-------------|-------------|
| Alcohol Violations  | 4           | 4           | 2           |
| Drug Violations     | 0           | 0           | 0           |
| Weapons Possessions | 0           | 0           | 0           |

### Campus Crime Awareness/Security Report

A safe school is everyone's responsibility. Each student and employee should follow security policies and procedures to ensure the safest possible environment. Numerous programs occur throughout the year, which help attendees become more aware of crime and, more importantly, how to help prevent it.

Annually, programs on topics such as acquaintance/date rape, operating under the influence (OUI) and alcohol and drug education occur on campus. Programs regarding self-defense, women's issues, harassment, preventing theft in the dorm and others also occur on campus. All members of the campus community are encouraged to attend; look for notices on campus bulletin boards.

Even though Central Maine strives to maintain a safe and secure environment, students and employees must know how to act and who to call in any emergency situation. Students in campus residences are instructed to contact any residential life employee, who will, in turn, notify campus security or other emergency officials in accordance with campus and department policy.

The **Residential Life Office** is located on the first floor of Fortin Hall. The telephone number is **755-5351** or on campus extension 351. All other emergencies and reports of crime are to be made directly to the **Student Services Office** located in Room 7 of Jalbert Hall. The number for student services is **755-5232**. At night, campus security can be reached by dialing "0" on any campus phone and report it to the administrator on duty.

#### **ALL EMERGENCIES**

(fire, police, & ambulance)

**dial 9-911 from a campus phone.**

**For non-emergency calls:**

**Auburn Police Department - 784-7331**

**Auburn Fire Department - 784-5433**

Specific campus policies regarding conduct are found in this brochure, the college catalog, housing contract, the Maine Community College System Policy and Procedure Manual, alcohol and drug flyer, and the sexual harassment brochure. For more information, contact the Student Services Office or the college web page at:

[www.cmcc.edu/campus\\_life](http://www.cmcc.edu/campus_life).

### **Sexual Harassment**

Sexual Harassment by or of employees and students is a violation of law and policies of the Maine Community College System and Central Maine Community College.

Persons who believe that they have been victims of sexual harassment are strongly encouraged to report their complaints as soon as possible to either the Executive Asst. to the President or to the Director of Housing.